

**MINUTES
MEETING OF THE BOARD OF TRUSTEES
CLIFTON TOWN MEETING
AUGUST 6, 2007**

MEETING CALLED TO ORDER:

The regular meeting of the Board of Trustees of Clifton Town Meeting was called to order on August 6, 2007, at the Clifton Recreation Center, 320 McAlpin Avenue, Cincinnati, Ohio, at 7:01 pm. The meeting was chaired by President Druffel.

TRUSTEES PRESENT:

The following Trustees were present for the meeting: John Berten, George Bishop, Dick Druffel, Gary Eby, Elizabeth Glazier, Linda Goldenhar, David Kieft, Robin Lee, Malcolm Montgomery, Mary Schubauer-Berigan, Jim Segers, Steve Slack and Brad Thomas. Jack Bourgoin joined the meeting in progress.

The presence of a quorum is duly noted.

REVIEW OF MINUTES OF LAST MEETING

A draft version of the minutes of the June 11, 2007, meeting had been previously circulated to the Board for review and comment. The minutes were not approved at the July 9, 2007, meeting due to a lack of a quorum. Upon motion made by Trustee Eby, seconded by Trustee Thomas, the minutes of the June 11, 2007, meeting were unanimously approved, with four Trustees abstaining.

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TREASURER'S REPORT -

The Treasurer's report for June, 2007, had been previously circulated to the Board for review and comment. The June, 2007, report was not approved at the July 9, 2007, meeting due to a lack of a quorum. Upon motion made by Trustee Eby, seconded by Trustee Thomas, the June, 2007, Treasurer's report was unanimously approved, with three Trustees abstaining.

At the suggestion of President Druffel consideration of the July, 2007, Treasurer's report was tabled until the September, 2007, meeting.

REGULAR REPORTS

Fire Department Report

No report this meeting.

Recreation Center Report

- Summer programs, such as Summer Day Camp and Teen's Camp, were a success with over 150 kids participating..
- After School Day Camp registration will begin August 20, 2007.
- Recreation Center will be closed for two weeks in August, with only a few programs continuing to operate.
- On August 30th recreation center will participate in art co-op workshop in Athens, Ohio.
- Streetscapes workshop will be held Labor Day weekend.
- Hooked on Fishing program at Parky's Farm had a good turnout with over 775 kids participating.
- Norman C. Merrifield is the new director of the Cincinnati Recreation Commission

Police Report

Cincinnati Police Officer Governor Williams and Officer Thomas presented the police report. A report showing July, 2007, crime statistics for Clifton and nearby areas was made available for distribution.

Police officers reported that theft offenses were on the increase, particularly theft from autos. The police attributed this increase in theft offenses to warmer weather and the community becoming lax in taking precautions. Police cautioned that the public should not leave anything of value in plain sight in their autos. The police noted that other theft offenses, such as robbery and burglary, had not increased. Police believe that many thefts from autos and other petty thefts are connected to illegal drug usage.

District 5 will be distributing "door hanger" flyers throughout the district advising residents on how to protect themselves from these thefts. This project may take several months to implement.

In response to questions from Trustee Montgomery the police stated that they believe that many of the theft crimes are being perpetrated by a small group of individuals. The police recently arrested one person who admitted to 22 thefts.

In response to Trustee questions police commented on numerous runs to the Walgreen's on West Mitchell Avenue. In general these runs involve disorderly conduct complaints or presenting fraudulent prescriptions.

Trustee Goldenhar asked for more detail concerning an aggravated robbery and aggravated burglary on Cornell. Police representatives answered her questions.

A discussion ensued whether the Safety Committee could coordinate its efforts with District 5 concerning distributing door hanger notices. The Safety Committee will be distributing notices concerning the Light Up Clifton Project and maybe this could be coordinated with District 5's door hangers concerning property theft.

It was suggested that Officer Katrina Neal and Trustee Bishop could further discuss this issue.

Trustee Lee asked whether Clifton residents who had signed Right of Entry forms would be receiving stickers for their property. President Druffel stated that the Safety Committee had decided not to purchase the stickers due to financial constraints. District 5 will get a list of Clifton residents who have signed right of entry forms to President Druffel. CTM will notify Clifton residents if their form is on file with District 5.

Police representatives answered Trustees' questions concerning a series of armed robberies in the Ludlow Business District. The police have arrested one individual. They are not sure if this suspect is responsible for all the robberies in question.

Clifton residents in attendance at the meeting commented that recent traffic control devices which had been temporarily installed on Amazon Avenue has helped with the speeding problem there.

STANDING COMMITTEE REPORTS

Written reports were received from the Marketing and Communications committee and from the Housing and Zoning Committee.

NEW TRUSTEE

President Druffel stated that as a result of the resignation of Trustee Jakubowski he was recommending that the vacant trustee position be filled by Clifton resident Jack Bourgoin, pursuant to Article V, Section 3 of the CTM Constitution and By-Laws. Mr. Bourgoin's term would expire at the end of 2007.

Upon motion made by Trustee Druffel, seconded by Trustee Keift, it was moved that Jack

Bourgoin be appointed to fill the Trustee position left vacant by the resignation of Trustee Jakubowski, with a term expiring at the end of 2007. The motion was unanimously approved by the Trustees.

[Reporter's Note: Trustee Bourgoin who was present in the audience joined the Trustee Meeting at this point]

UPTOWN CONSORTIUM GRANT

Upon motion made by Trustee Druffel, seconded by Trustee Keift, it was moved that the \$15,000.00 grant received from Uptown Consortium be apportioned as follows:

- \$3,000 for marketing and web site development;
- \$3,200 for audio visual equipment
- \$4,600 for Light Up Clifton Campaign
- \$4,200 for Clifton Cultural Arts Center

A discussion ensued concerning the necessity for addition sums from the general treasury to be applied to some of these programs.

The motion concerning the apportionment of the Uptown Consortium grant was unanimously approved by the Trustees.

FAIRVIEW GERMAN LANGUAGE SCHOOL LSDMC APPOINTMENT

President Druffel announced that CTM representative Cindy Herrick was resigning from the Fairview German Language School LSDMC. In light of Trustee Bourgoin's experience as a professional educator President Druffel was appointing Trustee Bourgoin as CTM's representative on the Fairview German Language School's LSDMC.

Trustee Schubauer-Berigan stated that she did not oppose the appointment of Trustee Bourgoin as CTM's representative to the LSDMC; but was disappointed that this matter had not been discussed with the School Naming Committee. A brief discussion between President Druffel and Trustee Schubauer-Berigan on this topic ensued.

SCHOOL NAMING ISSUE

Cindy Herrick advised the Trustees that the school building architects had requested that the name of the school building be determined by late August to facilitate the acquisition of appropriate signage. Ms. Herrick reported that Principal Mulligan had sent an e-mail advising that the name of the school would remain Fairview German Language School.

Substantial discussion among the Trustees ensued. Trustee Bishop suggested that a letter to the editor be sent to the local newspapers concerning the lack of community involvement in the process. Trustee Schubauer-Berrigan indicated her disappointment in the way the matter had been handled. Other Trustees expressed their comments on the matter.

Upon motion made by Trustee Druffel, seconded by Trustees Segers, it was moved that President Druffel should write a follow up letter to the Board of Education, with a copy to Principal Mulligan, requesting that the current community engagement process be completed and that the determination of the name of the school be postponed until that process has been followed. The letter should state that this was the process which had been promised to CTM by Principal Mulligan.

The motion passed unanimously, with Trustees Druffel and Eby abstaining.

ARTWORKS™ MURAL UPDATE

It was reported that the mural has been completed. Work is now being done to prepare the Kellers IGA facade for installation of the mural. There are some remaining issues concerning lighting, but it is expected that the mural will be installed in the next two weeks. The official unveiling of the mural will be during the Streetscapes event on September 29, 2007.

CLIFTON GASLIGHT MAIN STREET PROGRAM UPDATE

Jon Cramer, program manager, reported that work was still being done on the “news box” issues, and that they were waiting for a report from the City Manager.

- Proceeds from the food sales at the Memorial Day parade were being used for fall and winter plantings;
- Parking study is under way;
- A signage study for purposes of branding is under way;
- An intern from the University of Cincinnati will be working with Main Street;
- Work on the web site is coming along. The website address is www.ludlowavenue.com
- Data collection involving buildings and business inventory, along with customer surveys is being planned.

In response to a question by Trustee Lee it was reported that the Ladybug store at 343 Ludlow Avenue was going out of business.

LUDLOW REVITALIZATION UPDATE

Phil Herrick gave an in depth presentation on the current status of the Ludlow Revitalization Project. He reported on various problems which had delayed the project. However, now that

the "Bender Optical" building at 333 Ludlow Avenue has been vacated and is scheduled for demolition, it is hoped that work on the project can begin as early as February, 2008.

STREETSCAPES

Kip Eagen addressed the Trustees concerning the 6th Annual StreetScapes: A Street Painting Festival.

For the past 5 years CTM has been the fiscal agent and presenting organization for this annual community art event. In the past CTM has hired a consultant to work as the project manager for the event. In 2005 an outside consultant was retained to produce the event and in 2006 CTM retained Mr. Eagen to do that work. Mr. Eagen was offering his services to CTM for the 2007 festival.

In past years the consultant's responsibilities have included, but were not limited to, the planning, fund-raising, presentation and promotion of the entire event. The consultant's fee for both the prior two years has been \$5,000.00 per year. Mr. Eagen proposed the same fee for the 2007 event.

It was discussed that Article V, Section 7, of the CTM Constitution required, in general, that any expenditure of more than \$500.00, be discussed at one meeting, and then voted on at the next meeting, unless that requirement was overridden by a unanimous vote of the Board members present and voting.

Upon motion made by Trustee Druffel, seconded by Trustee Goldenhar, it was moved that CTM agree to be the presenting organization for the 6th Annual StreetScapes.

The motion passed unanimously.

Upon motion made by Trustee Eby, seconded by Trustee Montgomery, it was moved that pursuant to Article V, Section 7, of the CTM Constitution, that the "two meeting" rule be waived in connection with expenditures for the 6th Annual StreetScapes.

The motion passed unanimously.

Upon motion made by Trustee Druffel, seconded by Trustee Montgomery, it was moved that Kip Eagen be retained as a consultant for the 6th Annual StreetScapes festival and that \$5,000.00 be appropriated for this purpose.

The motion passed unanimously.

I-75 PROJECT

A Clifton resident who resides on Egbert Avenue addressed the Board with regard to her concerns about the I-75 renovation project. She indicated that it was her understanding that

at least one home on Egbert was scheduled to be demolished as part of the project.

President Druffel addressed some the issues concerning the project of which he was aware. A general discussion of the issue ensued.

ANNOUNCEMENTS

- Next CTM meeting is scheduled for September 10, 2007, at 7pm at the Clifton Recreation Center.
- Ann Marchioni has established a Candidate's Night for October 22, 2007, at 6:45pm at the Clifton Recreation Center. All political candidate swishing to address CTM will be directed to attend this community wide event instead.
- President Druffel expressed this thanks to all those who helped clean out the civic building on Saturday, July 21, 2007.

ADJOURNMENT

There being no further business before the Board, upon motion made by Trustee Thomas, seconded by Trustee Montgomery, the meeting was adjourned upon unanimous consent at 9:04 pm.

Respectfully submitted: Gary Eby, Secretary