

CTM Meeting Minutes
October 5, 2015
Clifton Recreation Center

Present: Adam Balz, Morgan Rich, Kevin Marsh, Eric Urbas, Nicholas Hollan, Rama Kasturi, Ashley Fritz, Joyce Rich, Pat Knapp

Absent: Michael Moran, Ben Pantoja, Mike Schur, Shaun McCance, Adam Hyland.

A quorum is present. Meeting called to order at 7:02pm.

Executive Committee Update – New President

Trustee Urbas reviewed a change in the Board that happened in the past 3 weeks. Tony Sizemore resigned his position as a Trustee due to other priorities he needed to focus on. The Board had an email vote to elect a new President, Trustee Eric Urbas, for the duration of the 2015 term.

Police Report

Neighborhood Liaison Officer Nick Hageman shared STARS report. Part 1 crimes down 53% for the month and down 15% from prior year. A recent arrest was of someone committing many of the theft from auto incidents. Part of his sentence was to wear a tracking device and he is not allowed within the Clifton neighborhood. Two juveniles (14 and 16 yr old) were also arrested for burglary.

Directed patrols will begin when priorities allow for speeders on Woolper Avenue. The radar speed cart will also continue to be posted in Clifton on a rotating basis.

Trustee Knapp asked about the sexual assault. Officer Hageman indicated that D5 personnel do not investigate these incidents; they are handled by special units.

Knapp also asked about the rumor that a body had been found in Burnet Woods. Officer Hageman and Sgt. Volkerding indicated they had no such reports. The fire department also advised they had no such reports.

Officer Hageman can be reached at 513.569.8527; email is nicholas.hageman@cincinnati-oh.gov. See the Clifton Community website for other police contact info on the Public Safety page.

Fire Report

Jessie Bogie from Engine 34 reported that his company had 201 runs during September, but no major structure fires in the Clifton area during the past month. Bogie shared detailed reports for YTD and the month. See tables below.

	Advanced Lifesupport Runs	Basic Lifesupport Runs	Fire Runs	Other Runs	Structure Fires
Sept 2015	73	52	42	9	25
YTD Sept	520	438	310	80	195

	Total Runs	Runs per Day	%EMS Runs	%Fire Runs
Sept 2015	201	6.7	62.2	33.3
YTD Sept	1543	5.7	62.1	32.7

Nov 1 is daylight savings time. Change your batteries in all smoke / fire / carbon monoxide detectors.

Halloween is coming so remind your children to be careful while walking through the neighborhood especially while crossing streets.

Captain Kettler can be reached at 513.352.2334; email is james.kettler@cincinnati-oh.gov; or visit the fire station on Ludlow Avenue.

Library Report

No library report was provided.

Recreation Center

Service Area Manager Tom Reese reported on the good success of VoiceScapes that occurred this past weekend. Yoga classes will start soon and so will a class called Zumba for Seniors.

Reese shared a flyer for the Oct 29 presentation of “The Princess, The Knight, and The Dragon” a play happening at the Rec Center.

CCAC

No report was provided.

CBPA

No report was provided.

Minutes of the Sept CTM meeting were approved as submitted.

Chronicle Committee

Trustee Fritz advised that the previously approved printer change is in progress. New printer will be Hamilton Graphics. Yearly cost will become \$4,756 as previously advised last month. They will review performance over the next couple of issues and decide if further changes are needed.

Vicki Black advised that they are reviewing how many copies are necessary. There will now be a cost for the delivery of the 200 copies that are sent to the Clifton Branch Public Library. Trustee Fritz is evaluating the situation at the Library to see how many copies are actually needed there.

Education Committee

Chairperson Nicholas Hollan advised the Committee is holding a public forum this Wednesday, Oct 7 at 7pm at the Clifton Rec Center. A postcard mailer was sent to all 45220 households communicating this event, and it was also announced on social media via CTM News email, NextDoor, Facebook, etc.

The Committee has met and will present some ideas at the forum to help the discussion get started:

- Exploring a neighborhood school that would include Clifton & CUF.
- Explore expanded space at Fairview Clifton German Language School explicitly for Clifton residents.
- Exploring a charter school option within Clifton.
- Explore how to improve the quality of education and outcomes at Rockdale Elementary.

A recent tour of Rockdale by a Committee member brought forward information that only 2 children from Clifton community attend. Hollan indicated that CPS Board has declined to meet with CTM Trustees to discuss Clifton topics and instead have invited Trustees to attend their regular Board meetings or one of the CPS information sessions.

Hollan advised he has the invoice for the mailer and will provide it to the Treasurer for processing.

Trustee Balz advised he attended one of the recent CPS information sessions and he said it was evident that CPS knew there were education issues in Clifton.

Resident Michael Burril shared his concerns about education access – supply / demand related.

Events Committee

Chairperson Nicholas Hollan reported on CliftonFest 2015 participation by CTM. The “Stein Slide” was a great success. It was loaned from Westwood Civic Association to CTM, and they advised we could borrow it again in the future. Hollan thanked Trustees and former Trustees for staffing the booth. Surveys on education issues were completed by visitors to the booth for the Education Committee to review.

Planning for Lantern Walk

Hollan met with Chris Morse to discuss the event. She had produced the event in past years except in 2014 Trustees produced the event. Annunciation would like the event to continue, but Morse advised that they could not supply any volunteers to produce the event. This year’s event would be Nov 8. They would only like to sell baked goods, etc. at the event.

Hollan advised that for the event to continue would require it become CTM produced instead of just CTM sponsored.

Approx 800 luminaries & no parking signs needed to be prepared and placed; Coordination of street closure; and communication of the event is required. Take down of luminaries after the event is also required.

Hollan advised that we needed to get volunteers if we wanted this event to continue. He has drafted a community announcement.

Trustee Knapp asked if Fairview was still involved in the event. Hollan advised that Morse had reached out to Fairview Clifton School and could not get any interest.

Balz recounted last year's event preparations. It was a lot of work for just 2 people. He recommended 10 people be the minimum level required to produce the event. Balz advised last year the event was on Veteran's Day Weekend.

Urbas made a motion that CTM announce the need for 10 volunteers to run the event with CTM funding for police coverage and supplies. The announcement would go out to the community, and unless we get the 10 people the event will not be produced. Deadline for the decision is October 12. Holland would act as Chairperson.

Motion passed.

Trustees Balz, Knapp, Fritz agreed to volunteer.

Holidays on Ludlow

Hollan indicated that there had been an issue with carriages in Cincinnati. Special permitting is required, and it is very expensive. Asst City Manager John Juech is working on getting this resolved with the possibility of an exemption of some kind. The event will be approx on Dec 4. Trustee Kasturi advised that Pop-Up Cincy is going to produce their art displays in windows again this year. Hollan will continue to coordinate and plan for the event.

Golf Outing

The 2015 outing was a success and raised approx \$9000.

Aug 22 or 29, 2016 will be next CTM Golf Outing. Tom Dwyer indicated he is not able to produce future events with as much time as in the past; therefore, he asked CTM to seek a way to produce this event differently in 2016 and beyond. Tom advised that he will volunteer to help on the event, but he cannot do all the administrative organizational items.

Trustee Balz asked Tom to email all the participants to see if one or more of them would be interested in volunteering to produce the event.

Tom advised that he will lock in a date during October and put a \$100 deposit down in coordination with Trustee Moran.

Housing & Zoning Committee

Trustee Urbas reported that the Committee would hold a public forum on Oct 22 to gather input from the community on proposed changes to City Zoning Maps. Draft zoning maps will be on display. More details including links to proposed maps can be found at the Clifton Community website <http://www.cliftoncommunity.org/clifton-zoning-map-draft-2-public-review-10222015/>

Trustee Marsh reported that the City Law Department had contacted him to discuss the issue of someone reported hundreds of possible code violations on residential property. This many reports were overwhelming the City's capacity to respond. The City determined that about 50% of the reports were not valid – the issue reported was not a violation. The Asst. City Solicitor asked Marsh for referral within CTM on this matter. Marsh met with the Housing & Zoning Committee and turned the matter over to them for further review.

Website / Social Media Committee

Chairperson Eric Urbas advised next meeting Oct 10, 10am. Urbas asked that more content creators join the Committee. Any resident can participate.

Executive Committee

Trustee Urbas advised various actions the Committee took in the past month:

- Committed \$25 to Annunciation School for locker fundraising walk-a-thon. CTM logo will appear on the t-shirts for the event.
- Committed \$500 to the Education Committee effort to print a mailer for a community meeting. Postage would come from existing budgeted amounts.

Urbas moved to form an ad-hoc Committee to review potential changes to the CTM Bylaws.

Purpose:

To review and propose revisions to the current by laws as related to the topics below. There have been recent and less recent events which have revealed possible gaps in the bylaws.

Initial focus list:

- Email / electronic voting by Trustees on board matters.
- Succession planning in case the President (or other officers?) cannot fulfill duties.
- Trustee elections related to determining the winner of a tie.
- Dissenting opinions of Trustees on matters that the CTM Board has made resolutions / decisions.
- Clarification of the role of CTM when it is participating in working groups.

Any Trustee could volunteer for the Committee.

Motion was seconded.

Balz moved to amend the motion.

- Scope of Executive Committee action – when does the Exec. Committee need to involve and communicate to the rest of the Board.

Amendment was seconded and passed.

Hollan moved to amend the scope:

- Consider more membership voting options including membership meetings such as how other community councils run.

Amendment was seconded and passed.

Amended motion passed.

Public Safety Committee

Chairperson Kevin Marsh reported on the first meeting with CPD D5. The Committee is comprised of 1 resident and 3 Trustees at this time. This meeting was very productive and has re-started more detailed discussions with CPD on a variety of topics including police responses to acts of crime, prioritization of police resources, police staffing levels, Neighborhood Watch programs, Citizens on Patrol programs, citizen training options at CPD, and use of NextDoor. Additional meetings will be scheduled at a minimum of quarterly frequency.

Trustee Balz indicated that the meeting revealed that the Citizens on Patrol effort contributes greatly to the safety improvement in the community.

The Committee is attending the October meeting of the Clifton Child Study Group to continue its outreach and gathering of feedback on community concerns and priorities.

Nominating Committee

Committee member, Trustee Urbas, presented the Committee's report that is required by the bylaws. Elections are set for Monday, Dec 9, 2015. The details of the report are below:

Nominating Committee Report 2015

The CTM Nominating Committee files the following report with the full Board of Trustees as required by the Bylaws 60 days prior to the election. The election is set for Monday, Dec 9, 2015.

There are 8 Trustees who have the option to continue their current terms. All 8 confirmed in September 2015 via email that they intend to continue as trustees in 2016.

There are currently 7 Trustee positions that are up for election due to Expiring Terms. Five of the 7 have indicated they will run for re-election, and one Trustee is uncertain:

Trustee	Term Limited?	Plans to run for re-election?	Length of Expiring Term	Length of New Term
Pat Matson	no	yes	3	3
Eric Urbas	no	yes	3	3
Morgan Rich	no	yes	3	3
Adam Balz	no	yes	3	3
Ashley Fritz	no	yes	3	3
Mike Schur	no	uncertain	1	3
Tony Sizemore	no	no (ended in September 2015)	3	3

The Nominating Committee has decided on the following next steps:

- Community announcements seeking candidates to be sent on Listserve and Next Door no later than 10/11/15
- 400 word bios from candidates due by 10/30/15 to enable publication in Winter Clifton Chronicle.
- Start direct recruiting of candidates, especially any potential candidates recommended by any Trustee

Respectfully submitted,
Ben Pantoja, Chairperson Nominating Committee

Trustee Urbas urged residents to consider becoming a Trustee.

Parks Committee

Chairperson Kasturi invited residents to attend the debate on Parks Levy at The Phoenix Presentation of The Green Umbrella on Wed, Oct 20 at Niehaus Studio.

Kasturi indicated that the Master Plan for Burnet Woods is available for review.

Examples of Capital maintenance were provided to Kasturi by the Parks Department – utilities, roadways, bridges, signs, walls, trees, bio retention basis, green structures.

Trustee Marsh advised that the Master Plan was not truly a plan with details, engineering, cost estimates. The Parks Dept has confirmed this numerous times and that they agreed the current plan needed review by the community before any further planning took place.

Kasturi attended a Citizen Parks Advisory Council (CPAC) meeting. Kasturi shared that the CFO of the Parks Dept effectively said the same thing to her as what Marsh was indicating regarding the Master Plan.

Trustee Knapp indicated that the Master Plan document is the guideline by which the Parks Dept will act.

Resident and trained Master Planner Michael Burrill (former University of Cincinnati Planner) advised that the definition of a Master Plan is a very high level conceptual plan with no details behind it.

Treasurers Report

Treasurer Michael Moran was absent so the report was postponed until next month.

Neighborhood Support Program (NSP) Funding

Trustee Marsh advised that CTM needed to vote on NSP project(s) this year in order to have time to meet deadlines for the current City fiscal years. All residents of Clifton can vote on these projects at a CTM meeting.

Urbas suggested that we schedule a vote in December on NSP projects.

Marsh agreed to send communication out asking for input from the community that will include guidelines for acceptable projects as per the program.

Beautification

Chairperson Balz has asked the original supplier of Holiday on Ludlow lights (same supplier as used by Cincinnati Zoo) for quotes on additional lighting. Decorating will be on Saturday, Nov 21. This is a great family fun event.

Flower pot sponsorships have come in, and Balz indicated that CTM needed to send a check to CBPA for these.

Plaza is in need of some grooming & care. Balz will hold a meeting Tues, Oct 13 at 7pm at Om Café to discuss.

Trustee Updates / Announcements

Trustee J. Rich advised that the wayfinding parking sign was now functioning at the Business District parking lot. This is a lighted sign. It was funded by a grant. This sign was a recommendation of the Ludlow 21 report. See picture below.



Rich also confirmed a separate project is active – awnings & LED lighting for the poles / benches on Telford Avenue. It should be completed sometime in the future.

Public Q&A

Daniel Ames recalled 3 separate times that University of Cincinnati advised they would not advance northward into Burnet Woods, and northward movement happened each time.

Dawn Fosnaugh invited residents on Oct 16 to attend an art show at the Neihaus Center from 6-8 pm. Trustee Kasturi's photographs of Burnet Woods will be displayed. See the event details on the Clifton Community calendar at www.cliftoncommunity.org/calendar/

Michael Burill advised there is an abandoned car in front of his house on McAlpin Avenue that has been there for at least 4 months. It has flat tires. Trustees advised him to contact the Police Dept.

Adjournment/next meeting

The meeting was adjourned at 8:54 p.m.

The next CTM meeting is at 7 p.m., Monday, November 2, 2015, at the Clifton Recreation Center.