



**CTM Meeting Minutes
January 8, 2018
Clifton Recreation Center**

Present: Adam Balz, Kevin Marsh, Buddy Goose, Adam Hawse, Eric Urbas, Seth Maney, Pat Borders, Ashley Fritz, Joyce Rich, Christine Celsor, Peter Block, Gina Marsh, Rama Kasturi, Vince Metzger

Absent: Malcolm Montgomery.

A quorum is present. Meeting called to order at 7:00pm

Outgoing President Eric Urbas made a motion to elect the 2018 term Officers for the Board.

President - Christine Celsor
Vice President 1 – Pat Borders
Vice President 2 – Joyce Rich
Treasurer – Buddy Goose
Secretary – Kevin Marsh

Vice Pres 1 & 2 designations are merely to note order of succession per the bylaws and nothing else. No discussion. Motion passed.

President Celsor made a motion to approve the Committee Chairpersons and Liaisons:

Committee	Chairperson (s)
Beautification	Adam Balz
Business District	Joyce Rich & Gina Marsh
Clifton Chronicle	Ashley Fritz
Website / Social Media	Eric Urbas
Membership	Kevin Marsh
Housing and Zoning	Christine Celsor
Nominating	Patrick Borders
Clifton Community LLC	Christine Celsor & Buddy Goose
Transportation & Public Safety	Mike Schur
Parks	Rama Kasturi
Education	Vince Metzger
Arts & Culture	Sean Mullaney
Ad Hoc Committees	
Fundraising	Brad Hawse
By-Laws	Malcolm Montgomery
Support the CCAC	Malcolm Montgomery

Liaison Role	Primary	Backup (s)
Uptown / NOU	Joyce Rich	Buddy Goose, Rama Kasturi
Invest In Neighborhoods	Buddy Goose	
TriHealth	Brad Hawse	Rama Kasturi
Clifton Community Fund	Eric Urbas	
CPBA	Joyce Rich	Gina Marsh, Peter Block
Clifton Market	Rama Kasturi	
UC Health	Rama Kasturi	
NSP Approval Committee	Shaun McCance	Buddy Goose / Joyce Rich. Part of our 4 year rotation. Clifton is on for City 2017-2018 Fiscal year. 3rd Tuesday 7pm

No discussion. Motion passed.

Police Report

Neighborhood Liaison Officer Nick Hageman reported that D5 HQ would be temporarily relocating to a leased location in College Hill on 5837 Hamilton Avenue. The goal is to be fully relocated by end of March 2018.

Any service impact from being located in College Hill? No, we have officers assigned to different beat patrols that are spread around the district. It would only cause people to travel further when they needed to come to the district to do police business.

How much time does a patrol officer spend at the station? Maybe about 90-120 minutes during a shift (preparations, roll call, check emails, completed & revise reports, meal breaks, bathroom, etc.)

Does D5 have any sub-stations? There are 4 at this time: Stop N Go on West McMillian, Thortons on Colerain Avenue, Winton Place on East Upworth, and the College Hill business district. They are not what they used to be. No phones, no computers.

Crime stats for 2017 for District 5: Increase in violent crime by 6% (38 up to 40). Property crime 50% (306 up to 353). Total crime up 14% during the year. December stats: 88% decrease in thefts. Total property crime was down 40% in December.

This time of year police do see an increase in auto-theft due to people warming up their vehicles.

Officer Hageman can be reached at 513.569.8527; email is nicholas.hageman@cincinnati-oh.gov. See the Clifton Community website for other police contact info on the Public Safety page.

Fire Report

No report this month.

Captain James Kettler can be reached at 513.352.2334; email is james.kettler@cincinnati-oh.gov; or visit the fire station on Ludlow Avenue.

Introduction of Wade Walcutt – new Director of Cincinnati Parks

Trustee Rama Kasturi invited Wade to attend our meeting after interviewing him for the Winter 2017 Clifton Chronicle article.

Wade has been working for about 6 months now after moving from North Carolina in a similar role there. He feels very welcomed by Cincinnatians. He seeks to partner with local communities.

Any special priorities at this time? None. Right now, he is just exploring the organization and its relationship with City. He wants the team members of the organization and the residents to fully appreciate all the impacts that the Parks Department makes on people's lives.

What types of budget restraints are you facing this year given the City is facing a \$20 MM deficit in the coming year? Have not gotten to that level of detail at this time. We do have deferred maintenance in our parks.

What are the odds that we can open up the Nature Center at Burnet Woods on the weekends for providing service to children and others? What can the community do to make this happen? He will work with his staff to understand what could be done to achieve this.

If there are any changes coming to Burnet Woods, can you please let us know? Yes, he will.

What is happening with the Master Plan for Burnet Woods? It is about 10 years old. Over time, needs change as does the community. These are the community's parks; therefore, he wants his organization to engage with the community to understand what's next.

Library Report

Clifton Branch Manager Lisa Hamrick reported that during early February the Howell Avenue development visioning from UC students will be on display at the Branch.

Will be doing new adult based programming: Quarterly TED Talk viewing and discussions; technology topics; music listening & sharing.

Information about the Clifton Branch can be found online at <http://www.cincinnati-library.org/branches/clifton.html>

Recreation Center

Service Area Manager Tom Reese reported the next Teen event will be at Perfect North on Feb 5. Free event including free transportation.

Free opportunity to host Cashmere Wright of the Bengals. Jan 18 – Meet & Greet. If there is interest he will do programming (see yellow flyer at the Rec Center).

Planning ahead for “Lego Mindstorm” – a robotics program. 4-6 grade focused. Seeking donations for the gear for this program. Total requirement is \$1500 to buy the kits. Tom has matching funds available for any donation made.

Online Rec Center Calendar is at

<http://cincyrec.org/search/basicprogram.aspx?k=Clifton%2BRecreation%2BCenter#results>

CCAC

CCAC Executive Director Leslie Mooney advised she has had positive meetings with Wade Walcutt as CCAC discusses future plans with Cincinnati Parks Dept.

76 classes are being offered in the current session. CCAC is also providing space for the Fairview-Clifton German Language School’s Shakespeare Program.

Sunset Salon – Jan 24 – “Cultural Cuisines”

Second Sunday – opera for children, “Trip Jones and the Case of the Missing Music”

Regarding transition to a new space, they will exit the building by Sept. They have launched a task force to search for a new location. Please see their website for this announcement. All potential locations being considered at this time are all in Clifton. They may need to use some temporary transition space until the final location is available.

Online CCAC calendar of events is at <http://www.cliftonculturalarts.org/events/coming-events/>

And their schedule of classes is at <http://www.cliftonculturalarts.org/classes/all-classes/>

CBPA

No report was provided.

Clifton Market

No report was provided.

Clifton Market info can be found online at <https://www.cliftonmarket.com/>

The December meeting minutes are not completed at this time so approval will be postponed until the February meeting.

Treasurers Report

Treasurer Buddy Goose reported on monthly results. Income - \$ 2501.30. Expenses \$13,264.43. CTM has total assets/reserves of \$71,179.

Full year results: \$55,400 income. \$56,800 expenses. We are better off than what we anticipated based on our 2017 budget.

Motion to accept the Treasurer's report passed.

2018 Budget

President Celsor presented the 2018 proposed budget.

Revenue - \$78,400

Expenses - \$61,075

Discussion:

- In a House Tour year, we should expect revenue to be much higher than expenses. This allows for coverage until next House Tour.
- Considering spending money to do Plaza planting bed maintenance with a contractor. We will discuss proposals/options at future meetings.
- Some expense lines are in the budget but do require another Board vote before spending. Examples: Zoning decision appeals, Arts & Culture spending of \$1500.
- Trustee Joyce Rich advised that there was no money left with our City branding project for logo designs. Therefore, a House Tour related and Golf Outing related logo require funds. Would take about \$250 - 350 for each.

Expense details are as follows for approval:

<u>Expenditures :</u>	2018 Proposed	Comment
Clifton Chronicle Expenses	\$15,400	Printing, Mailing,
Clifton Plaza Expenses (Clifton Community LLC)	\$2,000	Utilities, Property Taxes, Sprinkler,
Committees		
Beautification Committee	\$2,000	Holiday Decorations, Plaza Gardening
Flower Pots	\$2,300	Flower Pots (1/2 of 4600K)
Business Committee	\$500	
Education Committee	\$275	Per 2017 Board vote
Executive Committee	\$1,800	PO Box, Quick Books, 501C Fee, Tax Prep.
Fundraising	\$500	Printing, promotion,
Housing and Zoning Committee	\$1,000	Restricted (Board Vote for an appeal)
Membership Committee	\$900	Printing, Envelopes, Mailing
Nominating Committee	\$50	Printing (ballots, etc.)
Transportation Committee	\$0	
Website Committee	\$250	Website maintenance
Total Committees	\$9,575	
Event Expenses		
Clifton House Tour	\$7,500	
CliftonFest	\$3,150	Sponsorship (3000), water/soda, misc.

Golf Outing	\$5,000		Coarse fees, verifiers, printing, promo
Golf Outing Grant	\$9,000		Net income 16.5k-14k = 2500.
Holidays on Ludlow	\$1,750		Carriages, Music, Printing, Promo
Lantern Walk (police, permit, advertising)	\$800		Police, Permit, Promotion
Memorial Day (police, food, permit, advertising)	\$1,400		Police, Food, Permit, Promotion
Plaza Music Programming	\$500		Music / Event Supplies
Quiet on the Set	\$750		Grant Receipt Contingent
Story Tellers	\$750		Grant Receipt Contingent
Wednesdays on the Green (sponsorship)	\$1,500		NSP, CCAC cost is 1500
Total Event		\$32,100	
Insurance (CTM)		\$1,750	INN aggregation lower to about 600.
PayPal Transaction fees		\$250	
Total Expenditures		61,075.00	

Projected Revenue details are as follows:

Revenue:	2018 Proposed		Comment
Clifton Chronicle		\$13,000	
Event Income (collected at event):			
Clifton House Tour	\$14,000		(assume 700 paid ticket at 20 each)
CliftonFest	\$300		
Golf Outing (registration fees, raffle, contests)	\$7,500		Budget benefit +3,000
Lantern Walk	\$100		
Memorial Day	\$1,000		
Total Event Income		\$22,900	
Sponsorships			
Clifton House Tour - including \$9k in ad revenue	\$12,000		
Flower Pot Sponsorships	\$400		Is there a plan to raise?
Holidays on Ludlow Sponsorship	\$1,000		From CBPA
Golf Outing	\$9,000		
Lantern Walk Sponsorship	\$500		
Memorial Day Sponsorship	\$1,000		
Quiet On The Set	\$0		
Tri Health	\$0		
VoiceScapes	\$0		
Website Sponsorship	\$500		
Total Sponsorships		\$24,400	
Grants			
Annual Interest Grant	\$700		Paid twice so 750 must go back
Keep Cincinnati Beautiful	\$0		
Neighborhood Support Program	\$6,800		

Utility Box Artwork Grant	\$1,850		Refund Needs Applied for (from 2017 work)
Total Grants		\$9,350	
Interest		\$250	
Memberships		\$7,500	
Donations (Unrestricted)		\$1,000	
Total Revenue		\$78,400	

Motion to amend the budget with \$350 additions for House Tour and \$350 for Golf Outing passed.

Amended budget motion passed.

Transportation & Public Safety Committee

Committee member Kevin Marsh advised the following update regarding CPD District 5 HQ.

In late December, some members of City Council announced an ordinance to fund a new permanent HQ in College Hill. Based on the surprise nature of this ordinance, CTM notified many council members that Clifton had not had any input into the process per requests since January 2017. This ordinance failed to pass the Budget & Finance Committee during the last Committee meeting of the year.

From today’s City Council Budget & Finance Committee, the Councilmembers voted to move ahead with a community engage process to determine a location for D5 HQ. Interim Director of City Planning, Katherine Keough-Jurs stated that it would take a couple of months of community engagement. The process would involve analysis and decision making with transparency. There will be at least 2 community meetings. Then, City would limit site choices and then do detailed analysis for each option after that. City Manager Harry Black stated that the administration intends to follow a process like what was used to select the District 3 HQ.

All staff of D5 HQ will be temporarily moved by end of March to a leased location in College Hill per report of Chief Issac to the Committee today.

Community member advised that they felt College Hill is a good choice. What are the criteria for selecting a location? This is not known.

Clifton House Tour

Trustee Adam Balz reported the following for the House Tour:

Next meeting is Tues, Jan 9

Pressing items for completion:

1. Finalizing the list of houses for the tour with commitments from owners.
2. Completion of input for a marketing mailing on Jan 15.

Trustee Buddy Goose seeks contact information for the confirmed homes to gather feedback from homeowners on any work they have done

Trustee Eric Urbas said he will continue to do the house maps. He believes that the historical write ups of the houses may or may not be done UC students as before. He has contacted some UC professors. We may need help in this area so we are seeking volunteers to avoid having to pay for this historical write-ups. Please email contactctm@cliftoncommunity.org. Trustee Kasturi advised that some of the houses selected have previously appeared on the Cincinnati Historical Tour so we may get some history form there.

Trustee Kevin Marsh agreed to write the article for the Spring Chronicle issue. Trustee Balz asked the community to provide any suggestions for companies that might be interested in advertising.

CTM Meeting Schedule

President Celsor moved to approved 2018 – Jan 2019 CTM Meeting Schedule as follows:

Feb 5
Mar 5
Apr 2
May 7
Jun 4
No meeting in July
Aug 6
Sept 10
Oct 1
Nov 5
Dec 3
Jan 7, 2019

Motion passed.

Business Committee

Chairperson Joyce Rich advised that owner of the building housing Sitwells shared that Lisa, the owner of Sitwell, has retired. One of Lisa's employees is intending to re-open as a new restaurant. Further details are not clear as of today.

Chronicle Committee

Chairperson Ashley Fritz reminded all that the editorial deadline is Jan 30. Need Committee updates & other articles. Find the Clifton Chronicle online at <http://www.cliftoncommunity.org/clifton-chronicle/>

Arts & Culture Committee

Chairperson Sean Mullaney advised the Committee is preparing a survey to collect community input on their sense of the arts in Clifton.

Trustee Updates / Announcements

Next Honeysuckle Hit Squad, Sat Jan 20, 9-12noon. Meet at Nature Trailside in Burnet Woods. Will be working with City Parks to remove more honeysuckle.

Trustee Adam Balz intends to take down the holiday greenery & lights very soon weather dependent. He will send notices out to the community seeking volunteers.

Clifton Area Neighborhood School (CANS) Update.

Open House – Tues, Jan 23, 4:30-6pm.

CPS has hired a Program Manager for CANS. Kelley Bagayoko.

Parent requested this week to move 3 children into the school – 2 PreK and 1 Kindergarten.

Trustee Marsh advised that City Council action on CTM's Bicycling Infrastructure letter from May 2017 sunset at end of 2017, and the DOTE report was written. Per DOTE, we need to send the letter again. Without objection, the Board agreed that Kevin Marsh will prepare the letter for the President to transmit to City Council, Manager, and Mayor.

Marsh also shared the Transportation Committee continues to work on the pedestrian safety issues at the intersection of Brookline and Glenmary with community and City DOTE.

Public Q&A

Kip Eagen thanked Eric Urbas for all his service as President of CTM the past period.

Michele Murphy asked about the DePaul Cristo Rey High School community meeting from 4-5pm on Jan 16 at the school. President Celsor advised CTM is aware of the meeting and the Housing & Zoning Committee is focused on this project. Celsor said she would be attending.

Adjournment/next meeting

The meeting was adjourned at 8:18 p.m.

The next CTM meeting is at 7 p.m., Monday, Feb 5, 2018, at the Clifton Recreation Center.

Respectfully submitted by Kevin Marsh, CTM Secretary.