



**CTM Meeting Minutes  
May 7, 2018  
Clifton Recreation Center**

Present: Adam Balz, Kevin Marsh, Buddy Goose, Adam Hawse, Seth Maney, Pat Borders, Ashley Fritz, Joyce Rich, Christine Celsor, Peter Block, Malcolm Montgomery, Rama Kasturi, Vince Metzger, Gina Marsh

Absent: Eric Urbas

A quorum is present. Meeting called to order at 7:00pm.

**Police Report**

Neighborhood Liaison Officer Hageman advised that Clifton has had a 67% reduction year over year on major crimes. Zero in April. Property crime down 40% over prior year (30 events vs 18 in April 2018). Burglary is up 192% over prior year (2 events vs 7 in April 2018). Please remember to lock your doors and windows when you leave your home.

May 14 9am-1pm is an open house at the temporary College Hill D5 HQ.

Officer Hageman introduced Capt. Doug Weisman, who has taken over as Commander of District 5. Capt. Weisman has just completed 28 years of service. He has a wide experience in the CPD working in Homicide, Vice, SWAT, Crime Investigation, other districts, bike patrol, and more. He started from his recruit class as an officer in District 5.

Neighborhood Liaison Officer Hageman can be reached at 513.569.8527; email is [nicholas.hageman@cincinnati-oh.gov](mailto:nicholas.hageman@cincinnati-oh.gov). See the Clifton Community website for other police contact info on the Public Safety page.

**Fire Report**

No report this month.

Captain Ron Wilson will take over as leader of Engine Co 34. He can be reached at 513.352.2334; or visit the fire station on Ludlow Avenue.

**Library Report**

Clifton Branch Manager Lisa Hamrick reported their May program is to make a gift for Mother's Day. Summer Adventures for kids including teens starts in June. There will also be adult programs. First adult program is perennial plant exchange which happens on June 2 1pm.

My Librarian appointments are available for a variety of services including such things as personal technology & workforce development. One hour per appointment.

Information about the Clifton Branch can be found online at <http://www.cincinnati.org/branches/clifton.html>

## **Recreation Center**

Service Area Manager Tom Reese reported that he is working on arranging blinds for the meeting room to block sun during the evening meetings. The center is now hosting karate classes with Miller Studios. Monthly tuition is \$50 for once a week class.

Summer Camp is full. Please call the Center to seek out alternative arrangements. The Center has support for Teens with nothing to do including Camps for Champs – one week programs. Reds Rookies Success program happens during the 2<sup>nd</sup> half of June for youth at selected rec centers (Bush, Pleasant Ridge, and Sayler Park). Tennis lessons are available. Peace in Justice program will be at the Contemporary Arts Center during first week of June and it includes 12 submissions from local Clifton Rec Center youth.

Online Rec Center Calendar is at

<http://cincyrec.org/search/basicprogram.aspx?k=Clifton%2BRecreation%2BCenter#results>

## **CBPA**

Pat Borders reported that the Summer Music Series begins in 2 weeks starting May 12; every Fri & Sat evening

## **CCAC**

CCAC Executive Director Leslie Mooney reported that the final exhibit opening was on May 4, “Moving Forward”. This is a special and impactful show curated by Sean Mullaney. Wednesdays in Woods in Burnet Woods at the bandstand will happen each Wednesday starting on May 30 at 7:30pm.

CCAC is departing the current building on August 31, and they will be using temporary spaces in Clifton while they continue to work on the plan for the permanent location. They will be seeking volunteers to help them with packing and moving activities. Mooney passed out posters titled, “CCAC next” describing all the various temporary locations. They have created a website called CCACnext.org for everyone to follow the transition and learn updates. There will be a community conversation on May 23 at 7pm in the Clifton Rec Center with regards to the potential for locating the CCAC in Burnet Woods. This meeting is being convened by the Cincinnati Parks Department.

CCAC and Cincinnati Public Schools have settled their negotiations and CCAC will receive \$1.45 million dollars. Mooney thanked everyone for their support of their efforts during the negotiations, and she said it was good to close this chapter and move forward.

Online CCAC calendar of events is at <http://www.cliftonculturalarts.org/events/coming-events/>

And their schedule of classes is at <http://www.cliftonculturalarts.org/classes/all-classes/>

### **Clifton Market**

Trustee Rama Kasturi reported on Clifton Market. Sales are steady despite students leaving. Sushi has returned. Lots of bills were just paid so they are short on cash currently. GM Keith Brock has requested that everyone purchase \$500 Clifton Market gift cards to increase cash reserves. May 9 is the deadline for self-nomination to the Clifton Market elections process. 25 owners must sign your petition.

Question: Could Clifton Market Board President Gary Crawford come to a future meeting? The time slot is difficult for his work schedule and Rama will continue to provide monthly updates at CTM meetings.

### **TriHealth Community Contact**

President Christine Celsor introduced Theresa Burke working for TriHealth for 15 years. She works in Engineering and Maintenance department. She wants to be available to help resolve issues between the community and the TriHealth hospital, Good Samaritan Hospital. If she cannot resolve the matter directly, she will refer you. She was the key contact that worked on the very noisy bearing that many on the south side of Clifton recall.

Her phone is 513-862-4792.

Does TriHealth still have interest in funding Clifton community events and projects? Theresa is not involved in such matters directly, but she would be able to connect CTM to appropriate people within TriHealth.

Replacing generators is an upcoming project they are working on. This work will be happening along the south drive. They are still in the planning stages. There should be no traffic impact. The replacement generators or future generator testing is not expected to generate any new noises.

### **Clifton Pop Up Puppy Party (PUPP)**

Representatives of this new neighborhood organization provided some background on their formation. They will continue to have events on the 4<sup>th</sup> Monday of every month at the Clifton Plaza. People with or without dogs are welcome to attend. They have a lot of people involved. Clifton PUPP is on Facebook, Twitter, and Instagram. Trustee Peter Block noted that there could be an interest in providing financial support through Starfire. Also, the organization is working on liability insurance with Starfire as well.

### **Urban Overlay District review ad-hoc Committee**

Trustee Joyce Rich advised that this new committee has been studying and discussing the Urban Overlay District requirements of the building code. The group is at the stage of learning at this time.

Next meeting May 17, 1130am CCAC Boardroom. Any resident is welcome to join these discussions.

### **Housing & Zoning Committee**

Chairperson Christine Celsor introduced a zoning variance request from Bethel Church for a playground and fence. The playground would be located along Woolper Avenue. The Committee has met to discuss this request and requested the Church create a fence that was not white in color and no higher than 4 feet high. The Church agreed with this request.

Question:

What was the concern about the height restriction? The desire was to have a non-obtrusive fence.

What will playground equipment look like? This is not known at this time.

Why is a variance needed? The playground is supposed to be setback further and not on the side where it is intended.

What the dimensions of the playground? This is not known at this time. The drawing indicated a not to scale sketch. The playground is intended to be located on flat surface, not on the sloped area along the Woolper Avenue.

What are the materials of construction? This is not known at this time.

Trustee Hawse moved CTM write a letter of no objection to the City Zoning Administrator that the project be built with a fence that is no higher than 4 feet; is not white in color; and is located in the flat part of the yard.

Motion passed.

### **Treasurers Report**

Treasurer Buddy Goose shared details of the newly proposed liability insurance through the Invest in Neighborhood (IIN) aggregation program. This will save money for CTM – 50% lower cost. For the first year, IIN was able to have the City pay the premium. All Trustees present verbally advised that they were aware of no current matter that could result in an insurance claim event. Goose made a motion for CTM to complete the IIN aggregation program application so that CTM could join as well as request refund of existing insurance policy premiums on a pro-rated basis. Motion passed.

Clifton Loan update on balance sheet to \$7800 instead of \$8000 as currently shown. This reflects that actual loan amount.

Report on monthly results: \$5,769 income including restricted funds for CANS PTO of \$688. Expenses \$4.73. Net income of \$5,704.27. CTM has total assets/reserves of \$78,478.

Goose indicated that two CD's that CTM has with United Fidelity are coming due soon. There are opportunities to earn substantially higher interest rates at other banks (2.1% versus approx. 1% locally). Goose made a motion to redeem the current CD's at maturity and reinvest the proceeds in higher yielding CDs. Discussion:  
Did Goose ask local banks for higher yields? Yes, but they were not as high as other options.

Motion passed.

Storage of documents discussion. Goose will review the opportunity to store important CTM documents at the library or fire house.

Goose showed a current, but not final, report of House Tour event financials: \$9430 revenue and \$2142 expenses.

Motion to accept the Treasurer's report passed. The report is included as an addendum to the meeting minutes.

### **Education Committee**

Chairperson Vince Metzger introduced Josh Miller of the Clifton Area Neighborhood School (CANS) Advisory Group. Josh has been leading the playscape visioning effort. Metzger noted that none of the designs & concepts that are being shared tonight are final plans or indicative of things that CPS intends to build at the school. These are student works

Josh made a presentation on the background and research on nature play of children. The University of Cincinnati in partnership with the CANS Advisory Group held a charrette process with UC DAAP, Arts & Sciences, and Early Childhood Education (CECH) graduate and undergraduate students on March 2-4 and then presented their final works to the community in a public meeting on April 14 at the CCAC. The public meeting also served to gather community feedback on the students' designs.

Questions:

Who will pay for the playscape installation? Various partners are being pursued along with potential grants.

What about concerned neighbors? They have been invited to all the sessions.

What is the timing? Unknown at this time.

### **2018 House Tour Update**

Trustee Adam Balz advised that a final to do list was shared with all Trustees and some actions still need to be covered.

We still need more ticket sales as this is the single largest fundraiser for CTM that creates opportunity to do all the projects and events we do for the next 3 years.

Trustee Goose advised that advertising was \$600 above budget and so far expenses are about \$2500 below budget.

### **Street naming contest**

President Celsor advised that CTM has been informed by City DOTE that we have the opportunity to name the new short, winding street that connects Central Parkway and MLK Jr Blvd as part of the new flyover.

The contest will request a name and a reason for the name. Intention is to collect entries at the upcoming Memorial Day Parade & Grill out as well as online.

Without objection, the Board agreed to have the Executive Committee work further on this contest idea including coordination with the City.

### **Bylaws Committee**

Chairperson Malcolm Montgomery said the Committee has learned in April that email voting does not comport with the Ohio Revised Code (ORC) 1702.25 unless we have all 15 Trustees voting yes on the email vote. The Committee will draft a standing rule on email voting for the Board to review at the June meeting. The Board can still have meetings on phone or in person to decide on matters in between monthly scheduled meetings.

Hawse moved to accept the written report that Malcolm provided to the Trustees. Motion passed. Report is included as an addendum to the meeting minutes.

### **Memorial Day Parade**

Event Captain / Trustee Buddy Goose has permit requests in and police lined up. Grills are rented. We will likely have a second band in the event. Goose will seek out assistance

**The April meeting minutes were approved as submitted.**

### **Trustee Updates / Announcements**

Goose – NSP contract is in place now. Collecting receipts now so that we can make our final report filing with the City.

Fritz – Online Chronicle deadline is tomorrow.

Borders – has volunteered to lead and organization a candidates night on Tues Oct 16 because we have so many candidates desire to speak at our meetings.

Kasturi – George Michael will be offering a nature walk in the woods before the Wednesday in the Woods events on a once per month basis. Clifton Market will have a picnic option available for purchase.

Celsor – about 50 people showed up at the Howell Avenue Development Conceptual Plan meeting to provide ongoing feedback to this project.

Montgomery – the City has been focused on Clifton regarding sidewalk repairs. A resident has contacted him that is concerned that some of the repair requests Balz was concerned that the community council was not notified in advance.

**Public Q&A**

Solarize Cincy event June 2, 10am-12pm at the Clifton United Methodist Church on Clifton Avenue. This is a free assessment. Learn more at [Solarizecincy.org](http://Solarizecincy.org). Tax credit expires at end of 2019.

Gillian Oakenfull, Clifton co-Captain of Cincinnati Neighborhood Games, announced that the Clifton based qualifier rounds will be on June 20 and 23. Details are currently on [www.cliftoncommunity.org/calendar](http://www.cliftoncommunity.org/calendar). Additional publicity will be happening May and June. If you live, work, or worship in Clifton you can participate. It is free, and there is an event for everyone to participate.

State Rep. Brigid Kelley reminded all that election day is tomorrow and that there are many important issues at stake.

**Adjournment/next meeting**

The meeting was adjourned at 9:07pm.

The next CTM meeting is at 7 p.m., Monday, June 4, 2018, at the Clifton Recreation Center.

Respectfully submitted by Kevin Marsh, CTM Secretary.



Kevin Marsh &lt;kmarshforctm@gmail.com&gt;

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## Important Update from Bylaws Committee

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**Malcolm Montgomery (EduTech)** <Malcolm-CTM@edutech.us>

Mon, May 7, 2018 at 1:40 PM

To: "ctm-trustees@googlegroups.com" &lt;ctm-trustees@googlegroups.com&gt;

Cc: Derek Tucker &lt;dtucker@taftlaw.com&gt;, Howard Tolley &lt;tolleyhb@ucmail.uc.edu&gt;, Carolyn and Frank Miller &lt;cbmiller@fuse.net&gt;, Adam Hyland &lt;hylandae@gmail.com&gt;, Malcolm Montgomery - CTM &lt;Malcolm-CTM@edutech.us&gt;, Kevin Marsh &lt;kmarshforctm@gmail.com&gt;, adam balz &lt;balzda@gmail.com&gt;, Cindy Herrick &lt;cherrick@cliftonculturalarts.org&gt;, Brad Hawse &lt;Hawsebt@gmail.com&gt;, Michelle Murphy &lt;mmurphy564@hotmail.com&gt;

CTM Trustees: Please note the following update from the Bylaws Committee that has immediate impact on the the way we make decisions between regular board meetings. It will be on the agenda tonight. I apologize for the short notice.

Malcolm

Malcolm Montgomery  
Trustee, Clifton Town MeetingCommittees: Traffic & Public Safety, Business, Housing & Zoning  
Keep CCAC in Clifton (chair)  
Bylaws Committee (chair)

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### Update from the Bylaws Committee to the Board, May 7, 2018

During the most recent Bylaws Committee meeting in April, our *pro bono* attorney, Derek Tucker, advised the Committee of this section of the Ohio Revised Code (ORC) that covers non-profit Board action:

**ORC 1702.25 (exact language at end) indicates that any proposed Board action can be taken without a meeting as long as all (15) Trustees vote in the affirmative for an email motion to pass.** Email voting is not a meeting; therefore, any email votes would require 15 yes votes by Trustees in order to turn that vote into action. This is a very high standard to meet, and it changes how Board actions between meetings should be taken.

#### Options for the future:

- 1. Try for an email vote and 15 yes votes.**
- 2. Call a meeting.** A meeting can be a teleconference or even an online chat room. In such meeting, only a majority of the quorum of Trustees attending need vote yes to move a proposed action forward. Such meetings can be called at any time per CTM Bylaws Article V, Paragraph 4, "...or on call of the President". Further, the bylaws paragraph notes, "All meetings of the Board shall be open to the public..." This could mean we would publish a call in number by email for a short notice meeting called by the President.
- 3. Have the Executive Committee act.** The CTM Bylaws Article VII, Paragraph 5 states, "The Executive Committee shall have power to transact all necessary internal business of the organization for which voting rates are not expressly vested in the CTM membership or in Neighborhood Residents between meetings of the Board of Trustees only when it is not feasible to assemble a quorum of the members of the Board of Trustees." The Exec Committee would need to attempt to assemble the quorum (via option 2 above) before taking action.

**At its May 22 meeting the Bylaws committee will consider approaches others are using and what technological solutions may be useful.** The president and executive director of Invest in Neighborhoods have received drafts of our proposals for CTM Bylaws and Standing Rules and will provide feedback this Thursday. The committee intends to present findings and recommendations to the Board at the June or July meeting, for the Trustees to prepare Bylaws amendments for a membership vote in December. The Board may also



consider earlier adoption of a Standing Rule on electronic voting.

**As always, we invite the board's response to our work** and welcome any suggestions or information that may help the committee do its best to improve the governance of CTM.

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**1702.25 Action by members or directors without a meeting.**

**(A)** Unless the articles or the regulations prohibit the authorization or taking of any action of the incorporators, the members, or the directors without a meeting, any action that may be authorized or taken at a meeting of the incorporators, the members, or the directors, as the case may be, may be authorized or taken without a meeting with the affirmative vote or approval of, and in a writing or writings signed by, all of the incorporators, all of the members, or all of the directors, as the case may be, who would be entitled to notice of a meeting for that purpose, or, in the case of members, any other proportion or number of voting members, not less than a majority, that the articles or the regulations permit. Any such writing shall be filed with or entered upon the records of the corporation. Any certificate with respect to the authorization or taking of any action described in this division that is required to be filed in the office of the secretary of state shall recite that the authorization or taking of that action was in a writing or writings approved and signed as specified in this section.

**(B)** Any transmission by authorized communications equipment that contains an affirmative vote or approval of the person described in division (A) of this section is a signed writing for purposes of this section. The date on which that transmission by authorized communications equipment is sent is the date on which the writing is signed.

*Respectfully submitted by Malcolm Montgomery, Chair, Bylaws Committee  
Kevin Marsh assisted with this update.*