



**CTM Meeting Minutes
June 5, 2018
Clifton Recreation Center**

Present: Adam Balz, Kevin Marsh, Buddy Goose, Adam Hawse, Seth Maney, Pat Borders, Ashley Fritz, Joyce Rich, Christine Celsor, Peter Block, Malcolm Montgomery, Rama Kasturi, Vince Metzger, Gina Marsh

Absent: Eric Urbas

A quorum is present. Meeting called to order at 7:00pm.

Police Report

Neighborhood Liaison Officer Hageman advised that Clifton has had a 67% reduction year over year on major crimes. Lots of scam artists working in the neighborhood currently. Please be very wary of people coming to your home unsolicited to offer services & products.

Building search has been narrowed down to 4 options.

Questions: is there anything you can do to address the speeding on Ludlow Avenue?
Direct patrols are happening with limited resources.

What can citizens do to address speeding? Put down your phone, be attentive to what is happening around you, and look both ways before crossing the street.

Can our community hire an officer to do direct traffic enforcement? Yes, this is possible. We can discuss this with CTM.

Can you comment on the crime in Burnet Woods? There is a past history and stories, but currently, there are no reports about violent crimes being committed. They are not seeing anything. There is some graffiti and some occasion proper damage. We should feel safe walking through Burnet Woods. Police do patrol the Burnet Woods as part of their overall efforts.

Neighborhood Liaison Officer Hageman can be reached at 513.569.8527; email is nicholas.hageman@cincinnati-oh.gov. See the Clifton Community website for other police contact info on the Public Safety page.

Fire Report

Lt. Gary Wright of Engine Co 34 reported the past month had slow activity. No major fires. Narcan runs were very low in our neighborhood. Safety topic for the month is grilling. Please inspect and clean your grill before first use especially charcoal grills. Do not grill on your deck, and keep the grill away from your house. Make sure the charcoal is out.

Smoke detectors are available via your calling 357-7584. Fire Dept will come and install them.

Captain Ron Wilson will take over as leader of Engine Co 34. He can be reached at 513.352.2334; or visit the fire station on Ludlow Avenue.

Library Report

Clifton Branch Manager Lisa Hamrick thanked the community for the support of the Library Levy that passed. Overall Library is working to increase 44 hour buildings up to 48 hours per week. She was pleased with the turnout for the House Tour.

Summer Adventure is happening. Every week there are prizes and activities for adults and children. A TED Talk “watch & discuss” is happening this Saturday.

My Librarian appointments are available for a variety of services including such things as personal technology & workforce development. One hour per appointment.

Information about the Clifton Branch can be found online at <http://www.cincinnati.library.org/branches/clifton.html>

Recreation Center

Service Area Manager Tom Reese advised to be watchful for children in the neighborhood as they are out of school. Clifton Rec Center summer program does take the youth out in the neighborhood as part of the programming.

Online Rec Center Calendar is at

<http://cincyrec.org/search/basicprogram.aspx?k=Clifton%2BRecreation%2BCenter#results>

CBPA

No report this month.

CCAC

CCAC Executive Director Leslie Mooney reported that the final exhibit opening was happening.

Online CCAC calendar of events is at <http://www.cliftonculturalarts.org/events/coming-events/>

And their schedule of classes is at <http://www.cliftonculturalarts.org/classes/all-classes/>

Clifton Market

Trustee Rama Kasturi introduced the President of the Clifton Market Co-Op Board, Gary Crawford. He has said that this has been a good year but a tough year.

Volume - \$103k per week earlier this year, but currently averaging about \$123-125k per week.

Juice Bar is about to open. Sushi re-opened this year. Still not sure about the timing of the growler system. Crawford believes that some monies were not spent in the right places in the early days.

June 23 at the Esquire Theatre at 9:30am is the Annual Shareholders Meeting. They will discuss the co-op financials. There will be a vote on the candidates for the election of Board members. There are 15 people running for 6 positions. Names & bios will be published tomorrow, June 5.

Twin Towers / Twin Lakes

Jim Leh of Twin Tower / Twin Lakes. Twin Towers has been at <address> for 110 years. A Clifton resident originally donated the land and funded the first building. The youngest resident is 75 years younger than the oldest resident. They have some full time college students that live there and produce performances each month for the more senior residents. They see themselves as the destination for post career living. Average age of those entering their community is 77 where it was 82 five years ago. Twin Lakes is their sister community in Montgomery.

They are constantly in pursuit of community outreach opportunities. They want to connect to Clifton more. They want to get into the community not necessarily have more visitors to their locations. They want to be contacted.

Treasurers Report

Trustee Goose spoke with United Fidelity about our CDs as a follow-up to our prior meeting. They increased the rate from 0.7 to 1.6%, and this made it competitive so no change in bank will be done. Goose advised that there is a signatory issue on the CD that he will work on getting resolved – old names still on the CD.

House Tour net income was \$18,000.

Motion to accept the Treasurer's report passed.

Community Budget Request Process

Trustee Goose presented the process. See presentation slides as addendum to these minutes. Key point – deadline Sept 28 for submission by CTM to the City.

Business District Committee

Committee Chairperson Joyce Rich advised the Neighborhood Business District Improvement Program (NBDIP) efforts did not result in any funding for Clifton's projects this year. We asked for design money for business district gateways & totems. The voting process from other neighborhoods resulted in our missing the funding cutoff by 2 neighborhoods.

Urban Overlay District review ad-hoc Committee

Trustee Joyce Rich advised that this new committee has been studying and discussing the Urban Overlay District requirements of the building code. The group is at the stage of learning at this time.

Next meeting June 14, 1130am – 1pm CCAC Boardroom. Main topic is signage. City Buildings & Inspection department is doing a heightened enforcement action on signage beginning June 1. Any resident is welcome to join these discussions.

Probasco Fountain

Dick Druffel has worked with the City to get a bronze medallion placed as well as get a plaque posted on the fountain to note that the water is drinkable by anyone. The expectation is that this will be completed in the coming weeks.

Parks Committee

Committee Chair Rama Kasturi introduced the topic of considering opportunities for Burnet Woods. There are 2 currently: locating CCAC and the Education & Camping Foundation in the park.

CCAC Executive Director Leslie Mooney introduced the CCAC proposal which is also available online at the CCAC website. She reviewed the CCAC's site selection Guiding Principles. Neighborhood home gatherings were a large part of the input to arrive at this possible location for CCAC. She noted that the Howell Avenue Development location option does not fit well into their Guiding Principles, but they are having ongoing discussions with Gaslight Property, the developer.

Timing

- May 23 was the beginning of the discussion with intention to have additional community engagement meeting
- June 28 Board of Park Commissioners is intended to be the first step in a long process. If the Commissioners have positive interest, the process will continue and include impact studies.
- If CTM were to make a motion tonight to delay Park Board action, it could cause a delay in their process.
- Quiet phase of capital fundraising – Fall 2018
- Secure design Fall 2018 ** no architect has been hired at this time.
- Begin construction 2019
- Complete construction 12-24 months.

Benefits to Burnet Woods from CCAC locating there

CCAC sponsored improvements to play and picnic space; net gain in number of trees. Privately funded turnaround for school businesses on field trips and others visited Trailside Nature Center, Burnet Woods Lake, and picnic shelter area.

Increased programming that brings people into Burnet Woods: addressed perceived lack of safety and lack of money for Parks programming.

More people coming to Burnet Woods prevents perception of the park as “underutilized” and proposal for development by non-mission and /or for-profit commercial entities.

Builds senses of ownership among communities/residents that translates to greater support for park improvements and maintenance.

The location being discussed tonight is not a final choice; rather it is a conceptual idea.

Resident comments:

1. Brings more opportunities to the park such as a greenway between the bollards on Brookline. Can remove the asphalt.
2. These proposals are negative for the park. Wildlife impacts. Replacing 200 year old trees with new trees is not the same tree.
3. Pleased by the CCAC proposal and the preliminary drawings. It’s a small footprint and will generate a lot of welcome activity.
4. Families of children want a balanced moderate approach to the site selection process. They want the community to consider the possibilities.
5. UC has a history of encroaching and they spoke of free land, unused space, and free parking. We are hearing the same words now. It is not acceptable to build in the park because it is low cost / cheap / free.
6. Burnet Woods is a unique area not impacted by the 3rd glaciation period. This is not vacant land. It is owned by the Park Board.
7. Concerned about privatizing public spaces. Nesting birds, coyote, box turtles, and deer use the woods.

Vice President of Park Board Jim Goetz said that the Board is interested in gathering more community input. Parks Director Wade Walcutt was positive about hearing all the dialogue this evening. He provided responses to various questions:

\$347,959 is the budget for operating Burnet Woods. \$108,700 is for Trailside Nature Center. More money is spent on Burnet Woods as compared to other comparable sized parks.

Staff for the park do maintenance and programming.

Revenue generated is approx. \$60,000 per year from programming and permit parking. About 1000 volunteer hours per year are given to Burnet Woods.

From 2014-2018, about \$108,000 of capital improvements have been made in Burnet Woods.

Groesbeck Fund spending is something that Wade is still researching.

For basic maintenance to the park trails and areas of use, it is not clear how much it would cost. Wade wants to work together with the communities to understanding the priorities, prioritizing existing budget, and then determining what other additional money is needed.

Steve Schuckman advised the current Burnet Woods Master Plan is way out of date. He reiterated that no decisions have been made.

Prior community meeting input will be posted tomorrow, June 5. Most of that input was not about the two proposals; rather, it was about maintenance and condition of the park.

What is the lease arrangement option? Steve Schuckman said there would be a fair market value lease, but all details would need to be worked out.

Status of the combined sewer overflow is unknown. This overflow happens in heavy rains. A primary source of the overflow is from UC.

Is anyone doing water sampling of the lake at Burnet Woods? Unknown.

Will Parks Dept have any recommendation to the Parks Board? Unknown. Likely to be just information. Wade does believe it is a good idea to explore the opportunities further.

The Parks Dept / Parks Board has no detailed plans for next community meetings.

Is the Brookline location one of several or the only possible location within Burnet Woods? There are other possible locations.

Trustee Kasturi made a motion for CTM to have community engagement meetings with Corryville CUF. Trustee Joyce Rich moved to table the motion. Motion to table passes. There was considerable discussion about what CTM should be doing. Trustee Kevin Marsh moved for CTM to have collaborative community engagement meetings with Corryville and CUF community councils as well as the Parks Department and any other organization that wanted to work with CTM. Motion passed.

Street naming content

President Celsor advised that CTM has been informed by City DOTE that we have the opportunity to name the new short, winding street that connects Central Parkway and MLK Jr Blvd as part of the new flyover.

The contest will request a name and a reason for the name. Intention is to collect entries at the upcoming Memorial Day Parade & Grill out as well as online.

Without objection, the Board agreed to have the Executive Committee work further on this contest idea including coordination with the City.

Other topics

Motion to table the discussion about the upcoming Invest In Neighborhoods meeting and what CTM should vote on passed.

Motion to not exercise CTMs right to vote in the CTM Clifton Market Board of Direction elections passed.

Bylaws Committee

Chairperson Malcolm Montgomery moved that the Board adopt a standing rule for electronic email voting. This rule was circulated by email to the Board on May 31 and the Committee recommends adoption. Details as follows:

14 Proposed CTM Electronic Discussion and Voting Standing Rule

15 Adopted Month, Day, 2018

- 16 1. When Board action is required prior to a scheduled meeting, electronic voting may be
17 conducted in accord with the ORC 1702.25 requirement of written, unanimous consent, an
18 affirmative vote of approval signed by all the trustees.
- 19 2. Any Trustee can make an official business motion that must be seconded before discussion
20 that shall precede a vote.
- 21 3. The Secretary will post the motion on the Board's online space and cause all trustees to be
22 notified at once by electronic means.
- 23 4. All discussion must follow the same email thread; other emails should not follow this thread.
- 24 5. Discussion: Three days will be allowed for discussion, unless all agree in writing to a shorter
25 time frame. Discussion time can be extended by simple majority vote of all board members.
- 26 6. The mover sends a summary of points and reminder that the motion is before the Board the
27 day before the vote is scheduled and again if the discussion period is extended.
- 28 7. Amendments: The mover may amend the motion, which if seconded, becomes the main
29 motion. If another Trustee moves to amend, then the proposed amendment will be discussed
30 and voted on.
- 31 8. When the Board is ready to vote, the mover ends the thread with the announcement that
32 voting will commence under a new thread and state its subject line that will include the
33 deadline for passage. Immediately thereafter, the same person will initiate the new thread,
34 state the motion, and request each member to vote immediately. The text shall include the
35 requirement that a unanimous affirmative vote of all 15 Trustees is required for passage.
36 Trustees vote by sending replying to the thread with an email with stating "MOTION on
37 xxxx." YES/NO/ABSTAIN". Approval requires unanimous consent, the affirmative vote of
38 every trustee.
- 39 9. The Secretary will provide minutes of the electronic discussion and voting for approval at the
40 next monthly CTM Board meeting.
- 41 10. This *Electronic Discussion and Voting Rule* was adopted by the Board of Trustees effective
42 as of the _____ day of _____, 20____.

There was no discussion. Motion passed.

Montgomery moved that the Board adopt a standing rule for Conflict of Interest. . This rule was circulated by email to the Board on May 31 and the Committee recommends adoption. Details as follows:

15 CLIFTON TOWN MEETING

16 Conflict of Interest Standing Rule

17 Adopted Month, Day, 2018

18

- 19 1. The standard of behavior at Clifton Town Meeting (CTM) is that all Trustees board members
20 and committee members scrupulously avoid any conflict of interest between the interests of
21 CTM and the Clifton community on the one hand, and personal, professional, and business
22 interests on the other. This includes avoiding actual conflicts of interest as well as perceived
23 conflicts of interest that include either divided loyalty or financial interests.
24
- 25 2. Financial Interest. A person has a Financial Interest if the person has, directly or indirectly,
26 through business, investment or family–

27 a. an ownership or investment interest in any entity with which CTM has a transaction or
28 arrangement,

29 b. a compensation arrangement with CTM or any entity or individual with which CTM
30 has a transaction or arrangement, or

31 c. a potential ownership or investment interest in, or compensation arrangement with,
32 any entity or individual with which CTM is negotiating a transaction or arrangement.

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34 3. Divided Loyalty occurs when in the judgment of the CTM Board of Trustees:

35 a. The outside fiduciary responsibility or activities of a Trustee, officer, employee, or
36 volunteer interfere or compete with CTM's interests.

37 b. The stake of a Trustee, officer, employee, or volunteer in a transaction or arrangement
38 is such that it reduces the likelihood that such person's influence can be exercised
39 impartially in the best interests of CTM.

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41 4. The purposes of this policy are: to protect the integrity of CTM's decision-making process, to
42 enable the community to have confidence in CTM, our Trustees' integrity, and to protect the
43 integrity and reputation of CTM, its Trustees, and other volunteers. board members.

44

45 5. In the course of CTM meetings and activities and in the conduct of CTM business, trustees or
46 and committee members will disclose any interests in a transaction or decision where they
47 (including their business or other nonprofit affiliation), family and/or significant other, employer,
48 or close associates will receive a substantial benefit or gain or suffer a loss. Further any Trustees
49 with a financial conflict of interest or divided loyalty will recuse themselves from any vote on

2

50 the question.

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52 6. This policy is meant to be a supplement applicable laws governing non-profit organizations
53 and community councils. Exercising to good judgment, and all Trustees and committee
54 members will respect its spirit as well as its wording. Trustees or committee members unsure
55 whether they have a conflict shall consult the Board or committee respectively or simply recuse
56 themselves from the vote in question. In the case of a committee, a member denied discussion
57 and/or voting privileges may appeal to the Board.

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59 7. The Board may deny the discussion and/or voting privilege of any Trustee whom it finds to
60 have a conflict of interest by a majority of trustees voting via a secret ballot. The individual
61 challenged is entitled to discuss the alleged conflict of interest before voting commences.

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63 8. To make sure that each trustee is aware of CTM's conflict of interest policy, they all Trustees
64 will be asked required to sign a copy of the policy Compliance Statement at the beginning of
65 each year of their terms. No trustee shall be permitted to vote, attend Board meetings, or
66 participate in the work of committees prior to signing the Statement.

67

68 9. Changes to this Conflict of Interest Standing Rule requires approval by a two-thirds vote of
69 the membership of the Board. For example, if the Board consists of 15 members, 10 must vote
70 in the affirmative to change the rule, regardless of the number of Trustees present or the
71 abstentions.

72

73 10. This Conflict of Interest Standing Rule was adopted by the Board of Trustees effective as of
74 the _____ day of _____, 20____.

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77 **CTM Conflict of Interest Compliance Statement**

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79 I am a Trustee of Clifton Town Meeting (CTM) and am subject to CTM's Conflict of Interest
80 Policy. I affirm the following by initialing each statement:

81

82 I have received a copy of the CTM Standing Rule.

83 I have read and understand the Rule

84 I agree to comply with the Rule; and

85 I understand that CTM is a non-profit organization and that in order to maintain

86 its federal tax exemption it must engage primarily in activities that accomplish one or
87 more of its tax exempt purposes.

88

89 Signed: _____ Date: _____

90

91 Print Name: _____

There was no discussion. Motion passed.

Transportation and Public Safety

Motion for D5 Site selection passed as written and a letter will be sent to City Council, Mayor and Acting City Manager:

CTM believes it is prudent for the District 5 Police District Headquarters to be located in a central location so that it is best positioned to respond to the ever-changing needs of the entire district. CTM supports consideration by the City Administration of the following 3 sites for location of the new District 5 Police Headquarters, based on their centralized locations within the police district and their high scores based on the City's criteria:

- Central Parkway (Old Permit Center and motel) – Clifton
- Dane & Knowlton – Northside
- Kahns - Rhinegeist – Camp Washington

The May meeting minutes were approved as submitted.

Trustee Updates / Announcements

Montgomery – You can contact the City to have your marked sidewalk block(s) reviewed by the inspector again. Approx 20% of those reviews result in the sidewalk replacement requirement being removed by the inspector.

Metzger – Clifton Area Neighborhood School yard signs and window posters are available.

Public Q&A

Kip Eagen requested \$500 towards a \$3000 project to do 3 more utility box art projects. Abutting neighbors are supportive. Arts & Culture Committee recommends approval. Motion passes.

Kip Eagen requested \$500 towards a \$1500 project to create large inflatable art sculptures made from ripstock nylon (aka parachute fabric) which has long lifespan. They would be displayed temporarily during events. The sculptures are reusable. There were concerns raised about this project as it was something new and previously undiscussed.

Marsh asked if Quiet on the Set was happening this year. Kip advised it was not. This would free up \$750 from budgeted funds.

Motion to amend the inflatable project motion from \$500 to \$250 passed.
Main motion to spend \$250 on the inflatable art sculpture project passed.

Carolyn from World Peace Yoga announced that Cincy VegFest would be happening. This is the second time this event has been held. The event is on Sat, Sept 19.

Arrica Underwood is running for office.

Adjournment/next meeting

The meeting was adjourned at 9:24pm. The next CTM meeting is at 7 p.m., Monday, August 6, 2018, at the Clifton Recreation Center.

Respectfully submitted by Kevin Marsh, CTM Secretary.



Community Budget Request

FY 2020 & 2021

Community Budget Request

- Clifton can request up to three projects
- Deadline for submission – September 28, 4pm
- Projects should be voted on
- Should be consistent with Plan Cincinnati
- Community input is “crucial” to approval



Community Budget Request

- Ideas can include things like:
 - Gateways
 - Park Renovations
 - Neighborhood Plans
 - Many others



Community Budget Request

- Last Budget Cycle:
 - Benches and Water Fountains along common use areas
 - Repaving, Sidewalk and Storm Sewer improvements on Juergens Ave
 - Lighted Crosswalks on Ludlow Ave
- None were funded



Community Budget Request

- Clifton Community Input
 - Meeting(s) July-September
 - Online input – <https://www.cincinnati-oh.gov/planning/neighborhood-project-suggestions/>

