



2024 NSP Application

April 2, 2024

Clifton Town Meeting

P.O. Box 20042
Cincinnati, OH 45220

Board of Trustees 2024

Steve Goodin
President

Mindi Rich
Vice President 1

Gérald Checco
Treasurer

Barry Gee
Secretary

Trustees
Jan Brown Checco
FD Harper
Leah Kottyan
Nestor Melnyk
Tim Noonan
Justin Ogilby
Jayme Ritter
Genet Singh
Rachel Wells
John Whedon

Table of Content

Chapter	Page
Applicant Information	2
Attachment to Proposal	4
Summary of Proposed Projects	8
Project 1: Clifton House Tour	9
Project 2: Memorial Day Picnic	10
Project 3: Administrative Expenses	11
Project 4: Children Programs (CCAC)	12
Project 5: Back to School Bash (CRC)	13
Project 6: Pottery Sink Upgrades (CRC)	14

DRAFT

Sincerely,

Gérald Checco, *NSP Coordinator*

If you have any questions, please contact
CTM Treasurer, ctmtreasurer@cliftoncommunity.org

Section I: Applicant Information & Documentation

Please fill in (type) the following:

1. Applicant Information

Council Name:	Clifton Town Meeting	Amount Requested:	\$7,375
Council EIN # (tax ID):	310710292	Date of Submission:	April 3, 2024

	NAME	EMAIL	PHONE #
NSP Project Manager	Gerald Checco	ctmtreasurer@cliftoncommunity.org	(513) 368-0950

Council's Mailing Address, incl. Zip Code:	PO Box 200242, Cincinnati, OH 45220
---	-------------------------------------

	NAME	EMAIL	PHONE #
Council President:	Steve Goodin	ctmpresident@cliftoncommunity.org	(513) 673-4277

2. EEO statement and information

Clifton Town Meeting (Council Name) does not discriminate against or limit participation of members, volunteers, or hires because of race, religion, color, sex, sexual orientation, gender identity, or national origin.

Please indicate the current composition of your Council's Board:

# of Males	<u>8</u>	# of Caucasians	<u>13</u>	# of Hispanics	<u>0</u>
# of Females	<u>6</u>	# of African Americans	<u>1</u>	# of Asian/Pacific Islanders	<u>0</u>

3. NSP Proposal as voted on at Council Meeting

When and what was the vote on this NSP Proposal?

Date:	4-1-2024	# Yeas:		# Nays:		Total Attendance:		Quorum? (Y/N)	
--------------	----------	----------------	--	----------------	--	--------------------------	--	----------------------	--

Please **attach** the Minutes & Sign-In Sheets from this Council meeting to your NSP application.

Briefly describe method(s) of advertising meeting purpose, date, and time to residents:


Sent a notice of interest to apply through Mailchimp (~1200 subscribers), and picked up on FaceBook for the February Meeting. In the March meeting announcements (Mailchimp and FaceBook), we published the list of requests totaling \$11,000. At the March meeting, the Board asked the NSP Coordinator to attempt to reduce the total amount of requests to the money available. Final list, and announcement of vote by all Clifton residents announced as part of the publication of the April agenda (Mailchimp + Facebook)

As a reminder – the NSP vote must be open to all residents of your neighborhood, regardless of membership

4. Persons authorized to handle funds

For the 2021 program year, the following persons are authorized to sign NSP documents and receive funds on behalf of the Community Council. The community hereby assures that each person listed below is an elected officer or trustee of the council. **(Minimum 2 individuals)**

please type

NAME Gerald Checco **TITLE** NSP Manager
ADDRESS 360 Resor Avenue, Cincinnati, OH 45220
EMAIL CTMTreasurer@Cliftoncommunity.org **PHONE** (513) 368-0950
SIGNATURE 

NAME Mindi Rich **TITLE** Vice President
ADDRESS _____
EMAIL mindirich@cliftoncommunity.org **PHONE** (513) 257-7785
SIGNATURE _____

NAME Tim Noonan **TITLE** Past Treasurer
ADDRESS _____
EMAIL tim.noonan@cliftoncommunity.org **PHONE** (513) 382-3870
SIGNATURE _____

5. Verification

I hereby certify that the information contained in this proposal packet is correct

Name Steve Goodin

Title President **Date** April 1, 2024

Signature _____

6. DOCUMENTATION: Attachments to Proposal

1. Please attach the following DOCUMENTATION to **all new proposals**:

_____ **Meeting Minutes & Sign-In Sheets** from the meeting where the NSP Proposal was introduced, reviewed and voted on by the Neighborhood – including all residents, regardless of Council membership

2. Please attach the following DOCUMENTATION to all new proposals **ONLY IF changed between Jul 31 and the submission due date**: *(check which documents you are attaching)*

N/A **Proof of Active Status** with the Ohio Secretary of State

N/A **Certificate of Liability Insurance & D&O** (if not part of IIN's Insurance Aggregation Program)

N/A **Community Council Bylaws or Constitution**

X **Council Profile** (new Board members, change of mailing address, meeting location, or time)

New Board Members

Steve Goodin - ctmprresident@cliftoncommunity.org
President

Mindi Rich - mindirich@cliftoncommunity.org
Vice President 1

Trustees
FD Harper - fdharper@cliftoncommunity.org
Leah Kottyan - leahkottyan@cliftoncommunity.org

Meetings:

Location: Clifton Recreation Center, 320 McAlpin Avenue, Cincinnati, OH 45220

Time: First Monday of every month at 7:00PM. If Monday is a Holiday, then second Monday

ATTENDANCE SHEET

Minutes of Meeting

Minutes of Meeting

Section II: Proposal Forms

1. Summary List of Proposed Projects & Budget

(please type)

Council Name: _____

	Project Name	<i>(see Guidelines)</i> Category	Est Vlntr hrs	\$\$ amount
1	CCAC- House Tour	Quality of Life	500	\$ 1,000
2	Memorial Day Picnic	Quality of Life	500	\$ 2,000
3	Administrative Expenses	Operations	50	\$ 625
4	CCAC - Children Programing	Educational Activities	200	\$ 2000
5	CRC - Back to School Bash	Neighborhood Services	100	\$ 1,000
6	CRC - Pottery Sink Replacement	Education Activities	100	\$ 750
7				\$
8				\$
9				\$
10				\$
		TOTALS	1450	\$ 7,375

** Please remember start date CAN NOT be before contract is executed.*

Note:

CCAC: Clifton Cultural Arts Center

CRC: Clifton Recreation Center

Section II: Proposal Forms

2. Detailed Project Description – 1 per project

Council Name	Clifton Town Meeting		
PROJECT #	1	PROJECT NAME	CCAC - House Tour
WHAT WE INTEND TO DO <i>(brief project description)</i>			
After a COVID-related interruption, the traditional Clifton House Tour is again taking place this year on Mothers Day			
HOW WE INTEND TO DO IT <i>(brief project plan / work plan)</i>			
This traditional neighborhood event will be produced this year by the Clifton Cultural Arts Center (CCAC). Selected, architecturally-significant residences have been selected for touring, brochure will be produced and volunteers will guide visitors.			
HOW WILL THIS BENEFIT OUR NEIGHBORHOOD?			
The proceeds of this event will serve as seed money for a future Arts event in Clifton			

3. Detailed Project Budget

EXPENSES

Line item (description)	\$\$ amount
Printing and design of the program	\$1,000
TOTAL	\$1,000

Section II: Proposal Forms

2. Detailed Project Description – 1 per project

Council Name	Clifton Town Meeting		
PROJECT #	2	PROJECT NAME	CTM - Memorial Day Picnic
WHAT WE INTEND TO DO (brief project description)			
Produce the annual Clifton Memorial Day Parade and Picnic			
HOW WE INTEND TO DO IT (brief project plan / work plan)			
<p>Memorial Day Parade and Picnic will take place on May 27, 2024.</p> <p>As is the tradition, the event will take place in Mt. Storm Park. The parade will precede the event.</p> <p>A group of volunteer has been meeting under the "Event Committee" to work on the logistics of the event.</p> <p>A band will be hired for entertainment, grilling of hamburgers, meatless burgers and sausage, drinks and chips</p>			
HOW WILL THIS BENEFIT OUR NEIGHBORHOOD?			
Community building			

3. Detailed Project Budget

EXPENSES

Line item (description)	\$\$ amount
Cost of band	\$1,000
Permit application, Police Details,	\$500
Misc. supplies: Grills, plates, tablecloth,...	\$500
TOTAL	\$2,000

Section II: Proposal Forms

2. Detailed Project Description – 1 per project

Council Name	Clifton Town Meeting		
PROJECT #	3	PROJECT NAME	Administrative Expenses
WHAT WE INTEND TO DO (<i>brief project description</i>)			
CTM hire a tax accountant to file every year the cost is around \$1000. We propose to use some NSP funds to partially cover this cost			
HOW WE INTEND TO DO IT (<i>brief project plan / work plan</i>)			
Hire an accountant			
HOW WILL THIS BENEFIT OUR NEIGHBORHOOD?			
Keep CTM in good standing			

3. Detailed Project Budget

EXPENSES

Line item (description)	\$\$ amount
Partial cost for tax accountant	\$625
TOTAL	\$625

Section II: Proposal Forms

2. Detailed Project Description – 1 per project

Council Name	Clifton Town Meeting		
PROJECT #	4	PROJECT NAME	Help produce Children programing
WHAT WE INTEND TO DO <i>(brief project description)</i>			
After a superb fundraising effort, the CCAC has opened its doors back in Clifton. Now, within walking distance from many elementary schools, the CCAC will offer many after school programs focused on Arts education.			
HOW WE INTEND TO DO IT <i>(brief project plan / work plan)</i>			
Ask CCAC to organize these sessions			
HOW WILL THIS BENEFIT OUR NEIGHBORHOOD?			
Clifton has many schools within a walking distance of the newly opened CCAC. The after school programs offer unique opportunities to broaden the education of the children attending these schools.			

3. Detailed Project Budget

EXPENSES

Line item (description)	\$\$ amount
Materials for classes	\$2,000
TOTAL	\$2,000

Section II: Proposal Forms

2. Detailed Project Description – 1 per project

Council Name	Clifton Town Meeting		
PROJECT #	5	PROJECT NAME	CRC - Back to School Bash
WHAT WE INTEND TO DO <i>(brief project description)</i>			
Support the CRC second annual "Back to School Bash". This event was first produced last year and included all the schools (private and public) of the neighborhood.			
HOW WE INTEND TO DO IT <i>(brief project plan / work plan)</i>			
Provide funding for supplies to the Clifton Recreation Center			
HOW WILL THIS BENEFIT OUR NEIGHBORHOOD?			
Very good community building event, where children from all schools are invited to reconnect before the school starts			

3. Detailed Project Budget

EXPENSES

Line item (description)	\$\$ amount
Material and supplies	\$1,000
TOTAL	\$1,000

Section II: Proposal Forms

2. Detailed Project Description – 1 per project

Council Name	Clifton Town Meeting		
PROJECT #	6	PROJECT NAME	CRC - Pottery sink upgrades
WHAT WE INTEND TO DO <i>(brief project description)</i>			
Partially pay for the replacement of the sink in the pottery class. The overall cost is around \$1500. Additional community-based fundraising will be done by CRC			
HOW WE INTEND TO DO IT <i>(brief project plan / work plan)</i>			
Give the funds to CRC after demonstration that the additional fundraising was successful.			
HOW WILL THIS BENEFIT OUR NEIGHBORHOOD?			
This CRC program is very popular and allows Clifton residents to learn a skill			

3. Detailed Project Budget

EXPENSES

Line item (description)	\$\$ amount
Printing and design of the program	\$750
TOTAL	\$750